

**STATE OF NEVADA  
BOARD OF EXAMINERS  
FOR LONG TERM CARE ADMINISTRATORS**

**QUARTERLY BOARD MEETING  
THURSDAY, AUGUST 23, 2007  
10:00 A.M.  
DESERT ARIAL PROPERTIES  
4600 KIETZKE LANE, ROOM B111  
RENO, NV 89502  
775-825-5311**

**AGENDA**

1. CALL TO ORDER – MARGARET MCCONNELL, CHAIRPERSON
2. ROLL CALL – TERRY PEDROTTI, EXECUTIVE SECRETARY
- 3.\* SECRETARY/TREASURER’S REPORTS – DONNA ROSE – *DISCUSSION/ACTION/APPROVAL*
  - A. MINUTES OF BOARD MEETING – MAY 24, 2007
  - B. NET WORTH REPORT AS OF JULY 31, 2007
  - C. FINANCIAL COMPARISON REPORT
  - D. FOURTH QUARTER REPORT - FISCAL 2006 – 2007
  - E. BUDGET REVIEW – FISCAL 2006 – 2007
  - F. BUDGET PROJECTIONS – FISCAL 2007 – 2008
4. ADMINISTRATIVE REPORT – TERRY PEDROTTI - *INFORMATION*
  - A. LICENSEE ACTIVITY REPORT
  - B. NAB EXAM REPORT
  - C. AIT CANDIDATES
  - D. WEBSITE ACTIVITY
  - E. SIGNIFICANT CORRESPONDENCE
- 5.\* ADMINISTRATOR LICENSES ISSUED – *FINAL BOARD APPROVAL REQUIREMENT/DISCUSSION/ACTION*
  - A. NFA LICENSES ISSUED:
    - (1) BOEDEKER, KATHLEEN
    - (2) BUNUAN, DOUGLAS A.
    - (3) BURTON, SPENCER W.
    - (4) DIAZ, MONICA
    - (5) MILLER, BERNARD
    - (6) NICCUM, KEVIN
  - B. RFA LICENSES ISSUED:
    - (1) HANSON, CYNTHIA
    - (2) MASON, JULIA A.
    - (3) PINEDA, ANNE MARIE R.
    - (4) PLANOS, VIRGIL
  - C. INACTIVE REQUESTS:
    - (1) KANOFF, CATHERINE E., RFA
  - D. APPLICATIONS FOR LICENSURE APPROVAL – *DISCUSSION/ACTION*:
    - (1) MARTHA BOYCE – CLOSED SESSION
- 6.\* UNFINISHED BUSINESS:
  - A. RC/AL AIT TRAINING REPORT – MARGARET MCCONNELL/PATTI SWAGER/PHYLLIS MILITELLO
  - B. POLICY FOR VIGILAN TESTING – PASSING OR COMPLETING PRIOR TO NAB TESTING? – MARGARET MCCONNELL – *DISCUSSION/ACTION*
- 7.\* NEW BUSINESS:
  - A. UNLICENSED INDIVIDUALS OPERATING LONG-TERM CARE FACILITIES AS ADMINISTRATORS – NAC 654.165, NRS 654.110  
MARGARET MCCONNELL – *DISCUSSION/ACTION*
- 8.\* DEPUTY ATTORNEY GENERAL’S COMMENTS:  
REVIEW OF CLOSED CASES

9. PUBLIC COMMENTS

**THIS ITEM IS TO RECEIVE COMMENTS ON ANY ISSUE AND ANY DISCUSSION OF THOSE ITEMS. HOWEVER, NO ACTION WILL BE TAKEN ON ANY ITEMS RAISED DURING PUBLIC COMMENTS; BUT ANY SUCH ITEMS, AT THE REQUEST OF THE BOARD, MAY BE PLACED ON A SUBSEQUENT AGENDA FOR ACTION. IN CONSIDERATION OF OTHERS WHO MAY WISH TO PROVIDE PUBLIC COMMENT, PLEASE AVOID REPETITION AND LIMIT YOUR COMMENTS TO NO MORE THAN FIVE (5) MINUTES UNLESS ADDITIONAL TIME IS REQUESTED FROM THE BOARD.**

10.\* DATE/TIME/LOCATION – NEXT QUARTERLY MEETING – *DISCUSSION/ACTION*

11.\* ADJOURNMENT – *DISCUSSION/ACTION*

AGENDA ITEMS MAY BE TAKEN OUT OF ORDER TO ACCOMPLISH BUSINESS IN THE MOST EFFICIENT MANNER. NO ACTION MAY BE TAKEN BY THE BOARD ON PUBLIC COMMENTS.

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY THE BOARD OF EXAMINERS FOR LONG TERM CARE ADMINISTRATORS, 3157 NORTH RAINBO BLVD., #313, LAS VEGAS, NEVADA 89108, OR BY CALLING 702-486-5445, OR BY FAX AT 702-486-5439, OR BY E-MAIL – [beltca@govmail.state.nv.us](mailto:beltca@govmail.state.nv.us).

AGENDA WAS POSTED AT THE FOLLOWING LOCATIONS

BELTCA WEBSITE  
[Beltca.Nevada.gov](http://Beltca.Nevada.gov)

DIVISION FOR AGING SERVICES  
445 APPLE STREET  
RENO, NV 89502  
FAX: 775-688-2969

BELTCA  
3157 NORTH RAINBOW BLVD., #313  
TEL: 702-486-5445  
FAX: 702-486-5439  
E-MAIL: [beltca@govmail.state.nv.us](mailto:beltca@govmail.state.nv.us)

BUREAU OF LICENSURE & CERTIFICATION  
1550 EAST COLLEGE PARKWAY, STE. 158  
CARSON CITY, NV 89706  
FAX 775-887-2146

BUREAU OF LICENSURE & CERTIFICATION  
4220 SOUTH MARYLAND PKWY, STE. 810  
LAS VEGAS, NV 89119  
FAX: 702-486-6520

CARSON CITY COURTHOUSE  
198 CARSON STREET  
CARSON CITY, NV 89701  
FAX: 775-887-2146

DIVISION FOR AGING SERVICES  
3100 WEST SAHARA AVENUE  
LAS VEGAS, NV 89119  
FAX: 702-486-3572

PUBLIC LIBRARY  
SIERRA VIEW BRANCH  
FAX: 775-827-8792

CLARK COUNTY  
LAS VEGAS LIBRARY  
731 NORTH LAS VEGAS BLVD.  
FAX: 702-507-3598

STATE LIBRARY  
100 STEWART STREET  
FAX: 775-684-3311

GRANT SAWYER STATE BUILDING  
555 EAST WASHINGTON AVENUE  
LAS VEGAS, NV 89101  
FAX: 702-486-2012

NOTICES OF THE AGENDA HAVE BEEN SENT TO THE FOLLOWING INDIVIDUALS

LISA JONES, CHIEF, BLC  
PATTY CHAMBERS, BLC, CARSON CITY  
PATRICIA SWAGER NGE  
KAY PANELLI, DAS, RENO  
LARRY HURST NEVADA CARE  
ERIC DARENBERG, ASSSIGNMENT MANAGER  
LV REVIEW JOURNAL  
MARTHA BOYCE , APPLICANT

PAUL SHUBERT BLC, LAS VEGAS  
TERESA STRICKER, DAS, LAS VEGAS  
CHARLES PERRY, NHCA  
SHAWN LOVEJOY, UNITED HEALTH CARE  
WENDY SIMONS, CONSULTANT  
ANNETTE WELLS, REPORTER  
LV REVIEW JOURNAL