

**STATE OF NEVADA BOARD OF EXAMINERS
FOR LONG TERM CARE ADMINISTRATORS**

**QUARTERLY BOARD MEETING
11:00 A.M.
THURSDAY, MAY 15, 2008
GRANT SAWYER STATE BUILDING
555 EAST WASHINGTON AVENUE
CONFERENCE ROOM 4412E
LAS VEGAS, NV 89101**

AGENDA

ACTION BY BOARD MEMBERS WILL BE TAKEN ON ALL ITEMS PRECEDED BY *

1. CALL TO ORDER – MARGARET MCCONNELL, CHAIRPERSON
2. ROLL CALL – TERRY PEDROTTI, EXECUTIVE SECRETARY
- 3.* SECRETARY/REASURER'S REPORTS – DONNA J. ROSE – FINAL BOARD APPROVAL REQUIRED – *DISCUSSION/ACTION*
 - A.* MINUTES OF BOARD MEETING – FEBRUARY 21, 2008
 - B. NET WORTH REPORT – APRIL 30, 2008 – *INFORMATION*;
 - C. FINANCIAL COMPARISON REPORT – *INFORMATION*
4. ADMINISTRATIVE REPORT – TERRY PEDROTTI
 - A. QUARTERLY LICENSEE ACTIVITY REPORT – NEW FORMAT TO LCB – *INFORMATION*
 - B. QUARTERLY ALL LICENSEE ACTIVITY REPORT - *INFORMATION*
 - C.* APPLICANT WITH DOCUMENTED 12 YEARS EXPERIENCE – IS HE/SHE REQUIRED TO DO RC/AL AIT TRAINING? – *DISCUSSION/ACTION*
- 5.* ADMINISTRATOR LICENSES ISSUED – ALL REQUIREMENTS HAVE BEEN MET – *FINAL BOARD APPROVAL REQUIRED*
 - A.* NFA LICENSES:
 1. BOYLES, EDWARD L.
 2. CONRAD, MICHAEL C.
 3. COOPER, BRYAN R.
 4. DAVIS, ROBERT W.
 5. FRANK, MELISSA
 6. KALKOWSKI, JEFFREY
 7. LEFLER, TYRUS W.
 8. PADAMA, JOHN D.
 9. SCHULZ, MARK A.
 10. SULLIVAN, JAMES
 - B.* RFA LICENSES:
 1. LEANILLO, FLORENTINO
 2. STEWART, DIANE
 3. VALDEZ, CHRISTOPHER
 4. WEST, CHINA L.
 - C.* INACTIVE REQUESTS:
 1. CARRIER, ELEANOR P., NFA
 2. WILLIAMS, ANNA B., RFA
 - D.* APPLICATIONS IN QUESTION
NONE
- 6.* UNFINISHED BUSINESS:
 - A. RC/AL AIT TRAINING REPORT – PATTI SWAGER/PHYLLIS MILITELLO – *INFORMATION*
 - B. PAMELA SMITH CASE NO. B358546 CLOSURE REPORT – *INFORMATION*
 - C. COURTESY VISITS TO OTHER FACILITIES ADMINISTERED BY PAMELA SMITH – TERESA STRICKER – *INFORMATION*
 - D. ON-LINE PAYMENT BY CREDIT CARD – MICHAEL D. WYMER – *INFORMATION/DISCUSSION/ACTION*
- 7.* NEW BUSINESS:
 - A. REVIEW OF RULES AND REGULATIONS IN PREPARATION FOR WORKSHOP/PUBLIC HEARING – BOARD MEMBERS WERE ASKED TO PRESENT WRITTEN RECOMMENDATIONS - *DISCUSSION/ACTION*
 - B. SUBPOENA POWERS CLARIFICATION OF FORMER LEGISLATIVE ACTION - RESEARCH BY CAROL SALA – *INFORMATION/DISCUSSION*

- C. ASSISTANT ADMINISTRATOR – IS THIS A LEGAL TITLE? – MICHAEL WYMER - *DISCUSSION/ACTION*
- D. HOW TO APPROACH AN INVESTIGATION AND DISCIPLINARY ACTION IN GENERAL – TERRY CLODT – *DISCUSSION/ACTION*.
- E. RC/AL MENTORS/PRECEPTORS – ISSUE TO BE ADDRESSED FOR RULES AND REGULATIONS – *DISCUSSION/ACTION*

8.* DEPUTY ATTORNEY GENERAL’S COMMENTS:

9. PUBLIC COMMENTS

THIS ITEM IS TO RECEIVE COMMENTS ON ANY ISSUE AND ANY DISCUSSION OF THOSE ITEMS. HOWEVER, NO ACTION WILL BE TAKEN ON ANY ITEM RAISED DURING PUBLIC COMMENTS.

10.* DATE/TIME/LOCATION – NEXT QUARTERLY MEETING

11.* ADJOURNMENT

PLEASE NOTE:

AGENDA ITEMS MAY BE TAKEN OUT OF ORDER TO ACCOMPLISH BUSINESS IN THE MOST EFFICIENT MANNER. NO ACTION MAY BE TAKEN BY THE BOARD ON PUBLIC COMMENTS.

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE TO THE MEETING ARE REQUESTED TO NOTIFY THE BOARD OF EXAMINERS FOR LONG TERM CARE ADMINISTRATORS, 3157 NORTH RAINBOW BLVD., #313, LAS VEGAS, NEVADA 89108 OR BY CALLING 702-486-5445, OR BY FAX AT 702-486-5439, OR BY E-MAIL: beltca@govmail.state.nv.us.

AGENDA WAS POSTED AT THE FOLLOWING LOCATIONS:

BELTCA WEBSITE:
www.Beltca.Nevada.gov

DIVISION FOR AGING SERVICES
445 APPLE STREET
RENO, NV 89502
TEL: 775-688-2964
FAX: 775-688-2969

BELTCA
3157 NORTH RAINBOW BLVD., #313
LAS VEGAS, NV 89108
TEL: 702-486-5445
FAX: 702-486-5439
E-MAIL: beltca@govmail.state.nv.us

BUREAU OF LICENSURE & CERTIFICATION
1550 EAST COLLEGE PKWY., STE. 158
CARSON CITY, NV 89706
TEL: 775-687-4475
FAX: 775-687-6588

BUREAU OF LICENSURE & CETIFICATION
4220 SOUTH MARYLAND PKWY, STE. 810
LAS VEGAS, NV 89119
TEL: 702-486-6515
FAX: 702-486-6520

CARSON CITY COURTHOUSE
198 CARSON STREET
CARSON CITY, NV 89701
TEL: 775-887-2360
FAX: 775-827-8792

DIVISION FOR AGING SERVICES
1860 EAST SAHARA AVENUE
LAS VEGAS, NV 80104
TEL: 702-486-3545
FAX: 702-486-3572

STATE LIBRARY
100 STEWART STREET
CARSON CITY, NV 89702-4285
FAX: 775-684-3311

GRANT SAWYER STATE BUILDING
555 EAST WASHINGTON AVENUE
LAS VEGAS, NV 89101
FAX: 702-486-2012

NOTICES OF THE AGENDA HAVE BEEN SENT TO THE FOLLOWING INDIVIDUALS:

PAMELA GRAHAM, ACTING CHIEF BLC
KAY PANELLI, DAS RENO
PATRICIA SWAGER, NGECC RENO
SONYA HILL, BLC, LAS VEGAS
LARRY HURST, NEVADA CARE
WENDY SIMONS, CONSULTANT
ANNETTE WELLS, REPORTER
LV REVIEW JOURNAL

PATRICIA CHAMBERS, BLC, CARSON CITY
TERESA STRICKER, DAS LAS VEGAS
PHYLLIS MILITELLO, NGECC LAS VEGAS
SHAWN LOVEJOY, UNITED HEALTH CARE
CHARLES PERRY NHCA
ERIC DARENBERG, ASSIGNMENT MANAGER
LV REVIEW JOURNAL